## 2017 VOLUNTEER OPPORTUNITIES!

**Volunteers** are very important to our organization and help us throughout the year. We are looking for individuals who love this special place and have time, energy and expertise to share. A positive attitude, understanding of our unique culture and the ability to work well with others is beneficial. We want to match our volunteers up with a job they will enjoy and be successful at. Please let us know if you have special skills or abilities!

<u>Visitor Center:</u> Camp & Discovery Hosts help to support front desk staff as Guest Ambassadors, answering questions and orienting guests to the facilities along with registering guests for educational tours. Hosts help to keep the property, pools, pavilion and visitor center neat, organized and restocked.

<u>Camp Host:</u> We have two hosts per day with a morning shift and an evening shift. Many tasks are not time specific such as picking up around the pools and camping areas, bagging ice, cleaning pavilion, etc...and are left up to the volunteer as to when they are completed. Others tasks are; such as noon and evening rounds which are scheduled around camper checkout time and closing time along with an evening camp fire. Camp Hosts carry a radio and are in communication with the front desk staff when needed. A minimum two-week commitment is required.

<u>Discovery Host:</u> We have two hosts per day with a morning shift and an evening shift. The host works in the Visitor Center supporting front desk staff by greeting and orienting guests as they arrive, restocking merchandise, keeping kitchenette clean and coffee made, taking phone messages, and general office support. Knowing the history and mission of OLT is very important as well as having an outgoing personality and friendly demeanor. This is a very social and interactive position. The evening host registers guests for bat tours and works closely with tour guides. A minimum two-week commitment is required.

<u>Housekeeping:</u> If you prefer to work alone with less guest interaction and cleaning is your thing; help with recycling, cabin cleaning, windows, laundry & special cleaning projects. There is no minimum time requirement.

<u>Educational Tour Guides:</u> We offer astronomy, bat, hydro and geology tours which volunteers host. Astronomy and bat tours are provided daily from June through September, geology or hydro tours upon request year round. Volunteers answer questions, lead groups, and create an enjoyable and educational experience for our guests. Astronomy and bat tours scheduled in the evenings, while ranch, hydroelectric and geology tours are offered during the day. There is a training period for tour guides and for first time volunteers a commitment of two weeks. Once trained there is no minimum.

Ranch Work: The Everson Ranch is a working ranch with plenty of chores! We also have a community garden to tend. There may be animals to tend to, seeds to plant, weeds to remove and fences to build. There will be scheduled Ranch Host positions available as well as shorter projects taking from a few hours to days. Some projects are time and project specific, others more open. Our Ranch Manager schedules projects.

<u>Facilities:</u> Building maintenance and repair, construction and demolition, road and trail maintenance, equipment repair, weed pulling, fencing, fire mitigation, fire wood, cleaning ditches, system upgrades for hydroelectric power system, weather station repair & picnic table construction are some of the projects from 2015. Projects are schedule by our Facilities Manager and time requirements are project specific.

<u>Administrative</u>: Board of Directors and committee members help with governance and guidance, administrative support and oversight, including special events for fundraising. There are time requirements depending on position. For example, board members are required to attend quarterly meetings. If you are interested in joining our Board of Directors, please go to <a href="www.olt.org">www.olt.org</a> home page, the people, committees, Governance Committee and then email.