

Board of Directors Regular Meeting  
Seitz Residence - Valley View Hot Springs  
**Saturday, November 8, 2003 - 1:00 PM,**

**AGENDA**

- 1:00 I. Record Attendance – Terry Seitz
- II. Meeting call to order - Linda Joseph
- III. Changes to the Agenda - Linda Joseph
- IV. Approve Minutes from September 13, 2003 meeting - Linda Joseph
- 1:15 V. Questions from guests. Letter from Slim Wolfe - Linda Joseph
- 1:35 VI. Treasurer's report - Terry Seitz- 15 min.
- A. Income and Expenses
  - B. Balance
  - C. Bills
  - D. 2004 Budget
- 1:50 VII. Unfinished Business
- A. Program and Finance Director (PFD) introduction - Neil Seitz & Laura O’Leary - 5 min.  
Report on orientation, work in progress, etc.
  - B. VVHS transition
    - 1. Report on Robin Byers OLT Lease revision – Jim McCalpin - 35 min.
- 2:30 ~~ 10 Minute Break ~~
- 2:40 VII. Unfinished Business
- C. VVHS transition (continued)
    - 2. Database report – Chris Miller – 10 min.
    - 3. Resolution to transfer without a lease if needed – Neil Seitz – 10 min.
- 3:00 D. Cottonwood Peak Ranch acquisition - Neil Seitz - 10 min.
- 3:10 E. Committee Reports - 20 min.
- 1. Hiring committee: ED employment contract review and recommendations
- 3:30 VIII. New Business

- A. Insurance – property, liability and D. & O. – Neil Seitz – 5 min.
- B. Volunteer policy draft – Laura O’Leary – 5 min.
- C. Ranch Program– Laura O’Leary – 5 min.
- D. Ranch Fundraising– Laura O’Leary – 5 min.
- E. Interim Secretary - Neil Seitz – 5 min.

3:55 IX. Confirm next meeting date: January 10, 2004

4:00 X. Adjourn regular meeting

4:10 Convene Executive Session re: personnel business

4:45 Adjourn Executive Session

4:50 Reconvene regular meeting if necessary for Board resolution(s) following executive session

5:00 Adjourn regular meeting

6:00 Potluck at Sunset