

Orient Land Trust Board of Directors Regular Meeting  
Seitz Residence - Valley View Hot Springs  
**Saturday, November 12, 2005 – 9 AM**

**AGENDA**

9 AM

- I. Record attendance – Laura O’Leary
- II. Meeting call to order – Barb Tidd
- III. Changes to Agenda – Barb Tidd
- IV. Minutes from Sept. 11, 2005 regular meeting and executive session – Barb Tidd (for decision)
- V. Questions/comments from guests – Barb Tidd

ED, Officer, and Committee Reports

9:15 AM

- VI. Executive Director’s report – Neil Seitz (for information only)

9:35 AM

- VII. Secretary’s report/Correspondence – Laura O’Leary (for information only)

9:40 AM

- VIII. Treasurer’s report – John Eiseman (item a.); Neil or Terry Seitz (item b.)
  - a. Income statement, Balance sheet, Cash flow statement (for decision)
  - b. Status report on May 2005 recommendations of auditors (for information only)

10:00 AM

- IX. Resource Development Committee report – Laura O’Leary, Acting Chair (for information only)

10:05 AM

- X. Unfinished business
  - a. Respect and Responsibility Policy – Neil Seitz (for decision - 20 min.)
  - b. Property and liability insurance update – Neil Seitz (for discussion - \_\_\_\_ min.)
  - c. Email communications policy – Chris Miller (to be tabled to Jan. meeting)
  - d. Property preservation/protection update – Neil Seitz (**Executive Session** for discussion and decision - 45 min.)

**BREAK – 10 min.**

11:30 AM

- e. Investment policy for Endowment Fund – John Eiseman (for decision – 20 min.)
  - f. Debt policy for General Fund – John Eiseman (for decision – 20 min.)
- XI. New Business
    - a. LTA Standards and Practices (2004 revised) – report from each Board member on OLT’s following of guidelines (for information only – 60 min.)

- b. Adopt Strategic Plan – Chris Miller (for decision – 5 min.)
- c. Board Development Committee – Election of Chair – \_\_\_\_\_ (for decision – 5 min.)

1:20 PM

Adjourn this portion of regular meeting

3:00 PM to 6 PM – Reconvene regular meeting

- XII. Adopt Vision Statement for Strategic Plan (Doug – for decision – 5 min.)
- XIII. 2006 Budget – Neil Seitz (for discussion and decision)
- XIV. Confirm next meeting date – Saturday, January 14, 2006 at Noon at Seitz residence.
- XV. Adjourn regular meeting
- XVI. **Executive Session** (if needed)