

Orient Land Trust Board of Directors Regular Meeting
Seitz Residence – OLT/Valley View Hot Springs
Saturday, January 13, 2007 – 10:00 AM

AGENDA

10:00 AM

- I. Record attendance – Betsy M.
- II. Meeting call to order – Chris M.
- III. Changes to Agenda – Chris M.
- IV. Minutes from Nov. 11, 2006 regular meeting and executive session – Chris M. (for decision)
- V. Questions/comments from guests – Chris M.

ED, Officer, and Committee Reports

10:15 AM

- VI. Executive Director's report – Neil S. (FIO)

10:35 AM

- VII. Secretary's report/Correspondence – Betsy M. (FIO)

10:40 AM

- VIII. Treasurer's report – John E.
 - a. Income statement, Balance sheet, Cash flow statement (for decision)
 - b. Stats Charts – Chris M. (FIO – 5 min.)
 - c. Capital budget discussion – John E. (for discussion – 10 min.)
 - d. 2007 Budget (for discussion and decision – 20 min.)

BREAK – 10 min.

11:45 AM

- IX. Resource Development Committee report – Mark H., Comm. Chair (FIO - 10 min.)
- X. Board Development Committee report – Neil S., Acting Chair (FIO - 5 min.)
- XI. Land Management Plan Committee report – Doug B., Comm. Chair (FIO - 15 min.)

12:15 PM

XII. Unfinished business

- a. Investment Policy (working document to be presented) – John E. (for discussion – 15 min.)
- b. Computer off-site back-ups (per auditor's comment in 3/16/06 letter) – Report on research - Neil S. (FIO – 10 min.)
- c. Charitable solicitations registration in other states - Report on update analysis; Board to decide in which states OLT should register - Neil S. (for discussion and decision – 15 min.)
- d. Implementation of inventory control system in database – Chris M. (FIO – 5 min.)
- e. Email protocol guidelines – Chris M. (discussion and decision – 10 min.)

1:10 PM

BREAK – 15 MIN. - LUNCH - POTLUCK

1:25 PM (Unfinished Business continued)

- f. Work Plan for 2007 – detailed, objective by objective – ED [to rework from Nov. presentation] (for discussion and decision - 20 min.)

1:45 PM

XIII. New Business

- a. Policy re: permission for publication of photos with visitors and/or volunteers in photos – Neil S. (for discussion and decision – 15 min.)
- b. ED's 2007 goals and communication to Board re: ongoing progress – _____ (for discussion – 20 min.)
- c. LTA Standards and Practices (2004 revised) – continuation of report from each Board member on OLT's following of guidelines (for information only – 15 min.)
 - LTA S&P 11: Conservation Easement Stewardships (Bruce)
- d. Presentation on bat natural history - Mark H., Lea B. (for information only - 20 min.)

BREAK – 10 MIN.

3:05 PM

Executive Session

- e. ED Evaluation: Submit to BOD results of 12/16/06 evaluation conference with ED (Chris M. - for information and discussion – 20 min.)

3:25 PM **Announcements**

- XIV. Confirm next meeting date: **ANNUAL MEETING** Saturday, March 10, 2007 at **10 AM** at Seitz residence: Election of Directors and Officers
- XV. Adjourn regular meeting