

Orient Land Trust Board of Directors Regular Meeting
Seitz Residence – Valley View Hot Springs
Saturday, April 18, 2009
AGENDA

9:00 AM

- I. Record attendance – Barb
- II. Meeting call to order – Dan
- III. Changes to Agenda – Dan
- IV. Approve regular session meeting minutes from Jan. 17, 2009 – Dan (DEC)
[Pages 3-11]
- V. Questions/comments from guests – Dan

ED, Officer, and Committee Reports

9:15 AM

- VI. Executive Director's report – Neil/Amy (FIO – 15 min.) **[Pages 12-13]**
- VII. Board Chair report – Dan (FIO – 15 min.) **[Pages 14-15]**
- VIII. Secretary's report/correspondence – Barb (FIO – 5 min.)
- IX. Treasurer's report – John **[Pages 16-21]**
 - a. Income Statements, Balance Sheet, Cash Flow Statement (DEC – 15 min.)
 - b. Stats Charts – Barb (FIO – 10 min.) **[Pages 22-26]**

10:15 AM Break – 10 min.

Resume at 10:25 AM

- X. Committee reports – (FIO – 1:35 hr.)
 - a. Board Development
 - i. General Report – Dan (5 min.)
 - b. Resource Development
 - i. General Report – Paul (15 min.) **[Pages 27-28]**
 - c. Land Management Plan
 - i. General Report – Doug (10 min.) **[Page 29]**
 - ii. Fire management plan/Wildfire mitigation – Kai (5 min.)
 - iii. Update: Oil & Gas Drilling – Baca Nat'l Wildlife Refuge, SLV mineral leases – Kai (5 min.)
 - d. Land Action
 - i. General Report – Kai (5 min.)
 - e. Investment
 - i. General Report – John (10 min.)
 - f. Visitor Experience **[Pages 30-31]**
 - i. General Report – Mike (15 min.)
 1. Telescope Pad **[Pages 32-46]**
 2. Steam Room **[Pages 47-51]**
 3. Community Building **[Pages 52-56]**
 - ii. Village Development Plan – Scott (25 min.) **[Pages 57-58]**

12:00 PM Lunch (pot luck) – 40 min. Get-to-know-you with Jeff Jones.

12:40 PM – 20 min. Board photo for LTA use at Rally; assemble under John L's direction

1:00 PM Meeting Resumes

Questions/comments from guests – Dan (FIO – 5 min.)

Business

XI. Unfinished Business

- a. Jeff Jones, Land Conservation Specialist candidate. Helping OLT with baselines, CEs, restoration and trail projects – Jeff (FIO – 10 min.)
- b. Update: Credit card security compliance – Terry (FIO – 5 min.)
- c. Computer Update: Status of functionality – Neil (FIO/DISC – 10 min.)
- d. Donation Update: Valley View Village – Doug/Neil (FIO/DISC – 10 min.)
- e. Update: “Shovel-ready” plans, funding/volunteers – Neil/Kai (FIO – 10 min.)
- f. Telescope pad & equipment purchase – Mike (DISC/DEC – 10 min.)
- g. Update: Reservoir – Dan/Neil (DISC – 15 min.)
- h. Permanent campground by reservoir – John/Dan (DISC – 10 min.)
- i. History Grant: research, stipend – John/Terry (FIO/DISC – 5 min.)
- j. Wastewater Treatment: estimates, funding plans – Neil (DISC/DEC – 15 min.)
- k. Review Susman contract/payments – John (DISC/DEC – 5 min.)
- l. **Bylaw and Policy Changes [Page 59]**
 - i. Bylaw: Liaisons 3.12/3.13 – Barb (DEC – 5 min.) **[Page 60]**
 - ii. Policy: Vendor – Barb/Neil/Mike (DEC – 5 min.) **[Pages 61-65]**
 - iii. Policy: Change of timing for ED annual review – Barb (DEC – 5 min.) **[Page 66]**
 - iv. Policy: Non-discrimination/EOE – Barb (DEC – 5 min.) **[Pages 67-69]**
 - v. Policy: Whistleblower – Barb (DEC – 5 min.) **[Pages 70-71]**
 - vi. Policy: Communication Privacy – Neil/Barb (DEC – 5 min.) **[Page 72]**

3:20 PM Break – 10 min.

Resume at 3:30 PM

XII. New Business

- a. Advisory appointments to board: Annie Pace, Kirk Navo, Don and Kathy Geddes, Neil – Dan (DISC/DEC – 5 min.)
- b. Election of President – Dan (DEC – 5 min.)
- c. Tech Task Force: technology/software review – Dan/Paul (FIO/DISC – 10 min.)
- d. Work Session/Retreat for Board/Staff in 2009 – Dan (DISC – 5 min.)
- e. State certification/LTA accreditation (timeline/budget) – Barb (DISC – 10 min.) **[Pages 73-84]**
- f. Nature Conservancy collaboration/easement – Dan (FIO/DISC – 10 min.)
- g. Transition team process – Harold (DISC/DEC – 15 min.) **[Page 85]**
- h. Restricted donations – Terry (DISC/DEC – 10 min.) **[Page 86]**

XIII. Executive Session

- a. Approve Executive Session minutes from Jan. 17, 2009 – Dan (DEC – 5 min.) **[Pages 87-88]**
- b. Land conservation – Neil (DISC/DEC – 10 min.)
- c. BLM – Dan (DISC – 5 min.)
- d. Personnel – Dan (DISC – 30 min.)

XIV. Announcements

- a. Confirm evening gathering: board and Neil – tonight at 7:00 PM
- b. Confirm next meeting date – **Saturday, July 18, 2009 at 9:00 AM** at Seitz residence, including 2 hour Pavilion lunch

5:30 PM Adjourn meeting