AGENDA
Orient Land Trust (OLT) Board of Directors Meeting
Tidd Residence, 28988 County Road 65 (1.5 miles south of OLT)
Saturday, October 17, 2009, 9:00 AM

I. Record Attendance – Barb
II. Meeting Call to Order – Mike
III. Changes to Agenda – Mike
IV. Approve Regular Session Meeting Minutes from July 18, 2009 – Mike (DEC)
V. Approve Special Session Meeting Minutes from September 19, 2009 – Mike (DEC)
VI. Questions/Comments from Guests – Mike

ED, Officer & Committee Reports
Continue 9:15 AM

VII. Executive Director’s Report – Amy (FIO – 20 min.) [Pp. 3-6]
VIII. Board Chair’s Report – Dan (FIO – 5 min.)
IX. Secretary’s Report/Correspondence – Barb (FIO – 5 min.) [P. 7]
X. Treasurer’s Report – John
   b. Update of 2009 budget, reconciling with current budget status (FIO/DISC – 10 min.)
   c. Review unrestricted reserves in operating account (DISC/DEC – 5 min.)
   d. CPA selection for 2010 audit – Terry/John (DISC/DEC – 10 min.)
   e. Stats Charts – Barb (FIO – 5 min.) [Pp. 15-19]

Break – 10 min.
Resume 10:45 AM

XI. Committee Reports – (FIO – 1:15 hrs.)
   a. Board Development – Dan (10 min.)
   b. Investment – John (10 min.)
   c. Land Action – Kai (20 min.) [CONFIDENTIAL 9/30/09 Comm. meeting minutes at Pp. 20-21]
      i. LAC Procedure Policy
      ii. BLM Update
   d. Land Management – Doug (10 min.)
   e. Resource Development – Paul (10 min.)
   f. Visitor Experience – Mike (15 min.)
      i. Steam room subcommittee report

12:00 Noon Lunch – 30 min.
Catered by Rustingram Catering of Poncha Springs

Business
Resume 12:30 PM

XII. Unfinished Business
   a. Finalizing Susman closing – Amy (FIO/DEC – 5 min.) [P. 22]
b. Reservoir – Amy (FIO/DISC – 10 min.)
c. Wastewater Treatment – Amy (FIO/DISC – 10 min.)
d. Village donation – Amy/Neil/Terry (FIO/DISC – 10 min.)
e. Nature Conservancy/DOW easements – Amy (FIO/DISC – 10 min.)
f. State certification & LTA accreditation update – Amy/Barb (DISC – 10 min.)
g. Strategic Planning outcomes
   i. Summary – Dan (FIO – 5 min)
   ii. Vision, Mission and Values Statements – Mike (DISC/DEC – 10 min.) \[P. 23\]
   iii. 2010 Work Plan – Amy (DISC – 15 min.) \[P. 24\]
   iv. Executive Limits Policy – Dan/Amy (DISC/DEC – 15 min.)
h. Bylaw Changes
   i. BDR Policy annual review per LTA – Amy (DISC – 15 min.)
XIII. New Business
   a. Initiate ED Review for 2009 – Dan (FIO/DISC – 5 min.)
   b. LTA Conservation Defense Insurance commitment – Amy (DISC/DEC – 15 min.) \[Pp. 25-28\]
   c. Employee Retirement Plan – Amy (DISC – 5 min.)
   d. 2010 Budget – Amy (DISC/DEC – 40 min.) \[Pp. 29-32\]
   e. Capital Reserve Fund – Amy/John (DISC/DEC – 10 min.)
   f. New Policies – Amy (DISC/DEC – 10 min.)
      i. Land Action Committee Due Diligence Procedure
      ii. Land Conservation Projects Fund Declaration \[Pp. 33-34\]
      iii. Stewardship, Monitoring and Legal Defense Fund Declaration \[See separate handout\]
   g. Resolution-Moratorium on Vendors - Amy (DEC – 5 min.) \[P. 35\]
XIV. How did we do today? Self-examination on our governance – Mike (FIO – 10 min.)

Break – 10 min.
Resume 4:00 PM
XV. Executive Session
   a. Approve Executive Session Meeting Minutes from July 18, 2009 – Mike (DEC)
   b. Approve Executive Session Meeting Minutes from August 10, 2009 – Mike (DEC)
   c. Approve Executive Session Meeting Minutes from August 12, 2009 – Mike (DEC)
   d. Land Conservation – Amy (FIO/DISC – 20 min.)
   e. Personnel & Operations – Amy (DISC – 20 min.)
XVI. Announcements
   a. Board Social hour with wine & cheese – 5-6pm tonight at The Welcome Center. Meet and greet with board candidates and staff
   b. Next regular board meeting – Saturday, January 16, 2010 at 9am at location to be determined

Adjourn – 4:40 PM