

A G E N D A
ORIENT LAND TRUST (OLT) BOARD OF DIRECTORS MEETING
SEITZ RESIDENCE ADJACENT TO THE OLT WELCOME CENTER
SATURDAY, APRIL 21, 2012, 9:00 AM

Orient Land Trust is dedicated to the preservation of natural and biological resources, agricultural lands, wildlife habitat, open space, and historic and geologic features of the northern San Luis Valley for the education and enjoyment of current and future generations.

- I. Record Attendance – Terry
- II. Meeting Call to Order – Dan
- III. Changes to Agenda – Dan
- IV. Guest Questions/Comments (3 minutes each) – Dan

ED & Officer Reports

Continue 9:15 AM

- V. Executive Director Report – Suzanne (FIO –20 min.)
- VI. Board Chair Report – Dan (FIO – 5 min.)
- VII. Facilities Manager Report – Mark (FIO – 15 min.)
- VIII. Visitor Services Manager Report – Matt (FIO – 15 min.)
- IX. Conservation Work – Mike M (FIO – 15 min.)
- X. Secretary Report and Correspondence – Terry (FIO – 5 min.)
- XI. Treasurer Report – John
 - a. Income Statements, Balance Sheet, Cash Flow Statement (FIO/DEC – 20 min.)
 - b. 2011 Independent Accountants’ Review Report (FIO/DEC – 5 min.)
 - c. Stats Charts – Mike M (FIO – 10 min.)

Break – 10 min.

Continue 11:15 AM

- XII. Committee & Task Force Reports – (75 min.)
 - a. Board Development –Harold (20 min.)
 - i. Board officer position descriptions (DISC/DEC)
 - ii. Process for upcoming board vacancies, including review of board mentorship program for new board members (FIO)
 - b. Conservation – Camille (20 min.)
 - i. Present committee mission statements (FIO/DEC)
 - ii. Declaration(s) concerning use of funds in Stewardship, Monitoring & Legal Defense Fund and Land Conservation Fund (FIO)
 - c. Human Resources – Paul/Jessica (10 min.)
 - i. Present committee mission statements and chair (FIO/DISC)
 - d. Investment – John (5 min.)
 - e. Resource Development – Suzanne (5 min.)
 - i. Appoint new chair
 - ii. Discussion of direction for committee
 - f. Site Planning – Doug (10 min.)
 - g. Tech – Suzanne (FIO/DISC – 5 min.)

Lunch & Photo Shoot – 1 hr.

12:30 PM

Starting about 1:00 Matt will coordinate with board members, officers and management for new individual and group photographs. Be prepared to get in a pool for one picture.

Resume 1:30 PM

XIII. Guest Questions/Comments (3 minutes each) – Dan

Business

XIV. Unfinished Business

- a. Wastewater Treatment Facility (WWTF) – Mark (FIO/DISC – 20 min.)
- b. Forum Communications/TeamLab – Dan/Jessica (DISC – 30 min.)
- c. Employee housing license agreements – Dan (DISC/DEC – 20 min.)

XV. New Business

- a. Term Limits (discussion to provide input to BDC for drafting policy) – Dan (DISC – 20 min.)
- b. Communications Policy – Jessica (DISC – 20 min.)
- c. Articles of Incorporation review – Suzanne (DISC – 20 min.)
- d. Code of Ethics review – Jessica (DISC – 15 min.)

XVI. How did we do today? Self-examination on our governance – Dan (DISC – 5 min.)

XVII. Announcements

- a. 2012 Board Meeting Schedule
 - i. Sunday, April 22, 9 AM – Noon, Development Plan Workshop with Kim Smoyer – Board and Staff at Seitz Residence
 - ii. Sunday, April 22, 1 PM - ?, Everson Ranch Tour for everyone that is interested
 - iii. July 21 (annual meeting with picnic lunch at ranch), October 20, all at 9 AM
- b. September 29-October 2, LTA Rally 2012, national land conservation conference, Salt Lake City

Adjourn – 4:00 PM