

**AGENDA**  
**ORIENT LAND TRUST (OLT) BOARD OF DIRECTORS ANNUAL MEETING**  
**SEITZ RESIDENCE ADJACENT TO THE OLT WELCOME CENTER**  
**SATURDAY, JULY 21, 2012, 9:00 AM**

*Orient Land Trust is dedicated to the preservation of natural and biological resources, agricultural lands, wildlife habitat, open space, and historic and geologic features of the northern San Luis Valley for the education and enjoyment of current and future generations.*

- I. Record Attendance – Barb
- II. Meeting Call to Order – Dan
- III. Changes to Agenda – Dan
- IV. Guest Questions/Comments (3 minutes each) – Dan

**Election of Directors & Officers**

**Continue 9:15 AM**

- V. Election of Directors - Dan (DEC –5 min.)
  - a. Jay Printz
  - b. Kerry Nelson
  - c. Jerry Kaiser
- VI. Election of Officers – Dan (DEC – 5 min.)
  - a. President/Chair
  - b. Vice-Chair
  - c. Treasurer
  - d. Secretary

**ED & Officer Reports**

**Continue 9:25 AM**

- VII. Executive Director Report – Suzanne (FIO –20 min.)
- VIII. Board Chair Report – Dan/Jessica (FIO – 5 min.)
  - a. Retreat Check-in: Was it productive? What has been done? What needs to be done?
  - b. Board Governance Webinar
- IX. Facilities Manager Report – Mike M (FIO – 25 min.)
- X. Visitor Services Manager Report – Mike M (FIO – 15 min.)
- XI. Conservation Work – Mike M (FIO – 15 min.)
- XII. Information Services Report - Doug B (FIO- 10 min.)
- XIII. Secretary Report and Correspondence – Barb (FIO – 5 min.)

**Break – 10 min.**

**Resume 11:10 AM**

- XIV. Treasurer Report – John
  - a. Income Statements, Balance Sheet, Cash Flow Statement (FIO/DEC – 20 min.)
  - b. Stats Charts – Mike M (FIO – 5 min.)
- XV. Committee & Task Force Reports – (1 hr. 15 min.)
  - a. Board Development –Harold (20 min.)
    - i. Term Limits (FIO/DEC)

***Directors and Officers see Barb before going to lunch to do the annual signings.***

**Noon-1PM: Free Picnic Lunch at the Pavilion, Everyone Welcome!**

**1PM-2PM: Q&A – Board Members & Guests**

**Resume 2:00 PM**

Guest Questions/Comments (3 minutes each) – Jessica

Committee & Task Force Reports (continued)

- b. Conservation – Camille (20 min.)
  - i. Present committee mission statements (FIO/DEC)
  - ii. Declaration(s) concerning use of funds in Stewardship, Monitoring & Legal Defense Fund and Land Conservation Fund (FIO)
  - iii. Strategic Plan Progress (FIO)
- c. Human Resources – Jessica (10 min.)
  - i. Board Comments/Possible Dissolution (DISC/DEC)
- d. Investment – John (5 min.)
- e. Resource Development – Suzanne (5 min.)
  - i. Appoint new chair
  - ii. Discussion of direction for committee
- f. Site Planning – Doug (10 min.)
- g. Tech – Doug (FIO 5 min.)

**Business**

**Continue 3:00 PM**

- XVI. Unfinished Business
  - a. Forum Communications/TeamLab – Jessica (DISC – 5 min.)
    - i. Task force assessing available tools; recommendation will be made to Board in October
  - b. Employee housing license agreements – Dan/Jessica (DISC/DEC – 5 min.)
    - i. Create task force to assess and create recommendation
  - c. Communications Policy- Jessica (FIO - 5 min.)
    - i. in progress
- XVII. New Business
  - a. Affirmative resolution of Naturist Deed Restriction – Dan (DEC – 5 min.)
  - b. Renew Naturist Freedom Affirmation – Dan (DEC – 5 min.)
  - c. Check/Debit Card Signing Resolution (DISC/DEC - 10 min.)
  - d. Records Policy – Jessica (DISC - 5 min.)
    - i. Electronic back-up- staff task force
- XVIII. How did we do today? Self-examination on our governance – Jessica (DISC – 5 min.)
- XIX. Announcements
  - a. 2012 Board Meeting Schedule
    - i. Sunday, July 22, 9 AM – Noon, Fundraising Action Workshop with Kim Smoyer – Board and Staff at Seitz Residence
    - ii. October 20, at 9 AM
  - b. September 29-October 2, LTA Rally 2012, national land conservation conference, Salt Lake City

**Adjourn regular meeting –3:50 PM**

**Executive Session**

Board/Staff matters