

AGENDA - PUBLIC (Revised 10/13/16)
ORIENT LAND TRUST (OLT) BOARD OF DIRECTORS MEETING
ORIENT LAND TRUST SPRUCE HOUSE ACROSS FROM WELCOME CENTER
SATURDAY, OCTOBER 15, 2016, 9:00 AM

ORIENT LAND TRUST IS A NONPROFIT LAND TRUST DEDICATED TO THE PRESERVATION OF VALLEY VIEW HOT SPRINGS (VVHS) AND ITS VIEWSHED—INCLUDING NATURAL AND BIOLOGIC RESOURCES, AGRICULTURAL LANDS, WILDLIFE HABITAT, OPEN SPACE, AND HISTORIC AND GEOLOGIC FEATURES OF THE NORTHERN SAN LUIS VALLEY— FOR THE EDUCATION AND ENJOYMENT OF CURRENT AND FUTURE GENERATIONS.

Record Attendance – Scott M.
Meeting Call to Order – John
General Guest Questions/Comments – John

Consent Agenda 9:20 AM

Minutes approval (5 min.) (DEC)

I. July 16, 2016 Regular Board Meeting (page 4)

Policy Review 9:25 AM (35 minutes)

I. Committee structure: how committee chairs are selected and how committee members are selected (DISC/DEC) [Sample resolution on page 94]

Reports & Updates 10:05 AM (30 min)

- I. Management Reports (FIO/DISC)
 - A. Exec facilitator (page 13)
 - B. Facilities Director (Mark Jacobi) (page 15)
 - C. Visitor Services (Rosie) (page 16)
 - D. Ranch Manager (Mike O'Donal) (page 19)
 - E. Office Manager (Cherrye) (page 20)
 - F. IT (Doug Bates) (page 23)

Break - 10:35 AM - 10 min. (Resume at 10:45 AM)

Reports & Updates - continued (10:45 AM) (15 minutes)

- II. Board Committee Reports (FIO/DISC)
 - A. Board Chair (John Standish) (page 25)
 - B. Treasurer (Pat Comiskey) (page 26)
 - C. Internal Affairs (page 26)
- III. Task Force Reports (FIO/DISC) (page 26)
 - A. New Database Task Force Report Presentation to the Board (11:00 PM) (55 minutes)**

Updates (11:55 AM) (5 minutes)

I. Ranch Celebration Harvest Dinner and Dance (page 27)

Noon-1 PM: Lunch, Guests Welcome!

New Business 1:00 PM (90 minutes)

- I. New Database Task Force recommendation and presentation (DISC/DEC) (page 28)

Financial Reports 2:30 PM (30 minutes)

- I. Income Statements, Balance Sheet, Cash Flow Statements (FIO/DISC)
 - A. Balance Sheet (page 61)
 - B. Profit & Loss (single page) (page 65)
 - C. Income/Expense vs. Budget (page 66)
 - D. Income/Expense vs. Previous year (page 70)
 - E. Income/Expense – Visitor Services (page 74)
 - F. Income/Expense – Land Conservation (page 75)
 - G. Income/Expense – Everson Ranch (page 76)
 - H. Income/Expense – Support Systems (page 77)
 - I. Income/Expense – Education/Unrestricted (page 78)
 - J. Income/Expense – Education/Restricted (page 79)
- II. Restricted Income (FIO/DISC)
 - A. Winter Savings (page 80)
 - B. Land Conservation Fund – formula (page 81)
 - C. Fund balances, transfers and project encumbrances (page 82)
- III. Stats Charts (FIO/DISC) (page 84)

Budget Review 3:00 PM (30 min)

Draft 2017 Budget Review and Discussion (DISC) (page 87)

Guest Questions/Comments (General) – John

How did we do today?

Distribute Surveys relating to our governance – (5 min.) John

Announcements

2016-2017 Board Meeting Schedule (all at 9:00 am)

- A. Saturday, January 21, 2017
- B. Saturday, April 15, 2017
- C. Saturday, July 15, 2017
- D. Saturday, October 21, 2017

Adjourn Regular Meeting: 3:40 PM

Executive Session: 3:50 PM (Spruce House across from Welcome Center)

**Board of Directors and OLT Staff
Work Session (tentative)
Sunday, October 16, 2016 9:00 AM -12:00 pm
SPRUCE HOUSE ACROSS FROM THE OLT WELCOME CENTER**

Work session agenda and/or necessity TBD depending on fulfillment of primary agenda on Saturday