

AGENDA - Draft
ORIENT LAND TRUST (OLT) BOARD OF DIRECTORS MEETING
ORIENT LAND TRUST SPRUCE HOUSE ACROSS FROM WELCOME CENTER
SATURDAY, JANUARY 21, 2017, 9:00 AM

ORIENT LAND TRUST IS A NONPROFIT LAND TRUST DEDICATED TO THE PRESERVATION OF VALLEY VIEW HOT SPRINGS (VVHS) AND ITS VIEWSHED—INCLUDING NATURAL AND BIOLOGIC RESOURCES, AGRICULTURAL LANDS, WILDLIFE HABITAT, OPEN SPACE, AND HISTORIC AND GEOLOGIC FEATURES OF THE NORTHERN SAN LUIS VALLEY— FOR THE EDUCATION AND ENJOYMENT OF CURRENT AND FUTURE GENERATIONS.

Record Attendance – Scott M.
Meeting Call to Order – Geneva M.
General Guest Questions/Comments – Geneva M.

Consent Agenda 9:20 AM

Minutes approval (5 min.) (DEC)

I. Oct 16, 2016 Regular Board Meeting

Old Business 9:25 AM (40 minutes)

I. Draft 2017 Budget Review and Discussion (DISC/DEC)

Reports & Updates 10:05 AM (30 min)

- I. Management Reports (FIO/DISC)
 - A. Exec facilitator
 - B. Facilities Director (Mark Jacobi)
 - C. Visitor Services (Rosie)
 - D. Ranch Manager (Mike O'Donal)
 - E. Office Manager (Cherrye)
 - F. IT (Doug Bates)

Break - 10:35 AM - 10 min. (Resume at 10:45 AM)

Reports & Updates - continued (10:45 AM) (10 minutes)

- II. Board Committee Reports (FIO/DISC)
 - A. Board Chair (John Standish)
 - B. Treasurer (Pat Comiskey)
 - C. Governance Committee
 - D. Internal Affairs
- III. Task Force Reports (FIO/DISC)

Updates (For Information Only) (11:55 AM) (5 minutes)

Noon-1 PM: Lunch, Guests Welcome!

Old Business cont 1:00 PM (75 minutes)

- II. New Database Development recommendation (DISC/DEC)
- III. Methane Digester completion (DISC/DEC)
- IV. New Website Proposal (DISC/DEC)

Policy Review 2:15 PM (35 minutes)

- I. Committee structure: how committee chairs are selected and how committee members are selected (DISC/DEC)
- II. Consider Geneva M.'s board reappointment last year a two year term instead of a three year term (DISC/DEC)
- III. ED evaluations (DISC)
- IV. A formal timeline for the identification, vetting and selection of potential new board members as well as follow up. (DISC)
- V. Proposed "guidelines" for committee charters with respect to the selection/election of chairs and co-chairs. (DISC)

New Business 2:50 PM (25 minutes)

- I. Scholarship proposal

Financial Reports 3:15 PM (25 minutes)

- I. Income Statements, Balance Sheet, Cash Flow Statements (FIO/DISC)
 - A. Balance Sheet
 - B. Profit & Loss (single page)
 - C. Income/Expense vs. Budget
 - D. Income/Expense vs. Previous year
 - E. Income/Expense – Visitor Services
 - F. Income/Expense – Land Conservation
 - G. Income/Expense – Everson Ranch
 - H. Income/Expense – Education/Unrestricted
 - I. Income/Expense – Education/Restricted
 - J. Income/Expense – Support Systems
- II. Board Designated Income (FIO/DISC)
- III. Stats Charts (FIO/DISC)

Guest Questions/Comments (General) – John

How did we do today?

Distribute Surveys relating to our governance – (5 min.) John

Announcements

2016-2017 Board Meeting Schedule (all at 9:00 am)

- A. Saturday, April 15, 2017
- B. Saturday, July 15, 2017
- C. Saturday, October 21, 2017

Adjourn Regular Meeting: 3:40 PM

Executive Session: 3:50 PM (Spruce House across from Welcome Center)

Board of Directors and OLT Staff

Work Session (tentative)

Sunday, January 22, 2017 9:00 AM -12:00 pm

SPRUCE HOUSE ACROSS FROM THE OLT WELCOME CENTER

Work session agenda and/or necessity TBD depending on fulfillment of primary agenda on Saturday