

**AGENDA**  
**ORIENT LAND TRUST (OLT) BOARD OF DIRECTORS MEETING**  
**OLT EVERSON RANCH, RANCH HOUSE**  
**SATURDAY, APRIL 15, 2017, 9:00 AM**

ORIENT LAND TRUST IS A NONPROFIT LAND TRUST DEDICATED TO THE PRESERVATION OF VALLEY VIEW HOT SPRINGS (VVHS) AND ITS VIEWSHED—INCLUDING NATURAL AND BIOLOGIC RESOURCES, AGRICULTURAL LANDS, WILDLIFE HABITAT, OPEN SPACE, AND HISTORIC AND GEOLOGIC FEATURES OF THE NORTHERN SAN LUIS VALLEY— FOR THE EDUCATION AND ENJOYMENT OF CURRENT AND FUTURE GENERATIONS.

**Record Attendance** – Scott M.

**Meeting Call to Order** – John S.

**General Guest Questions/Comments** – John S. (20 minutes)

**Consent Agenda 9:20 AM**

Minutes approval (5 min.) (DEC)

- I. January 21, 2017 Regular Board Meeting

**Old Business 9:25 AM (40 minutes)**

- I. Committee Structure (DISC)
  - A. Importance of quarterly committee meetings with minutes
    1. Update committee charters (long/short mission statements)
    2. Update committee membership
  - B. LTVTF mission and direction evaluation
- II. Board & Committee Intra/Inter-Agency Communication and Transparency (DISC/DEC)
  - A. How to make meetings & discussions available to public or to members of other committees...and should we?
  - B. Possible new protocol of posting and approving board meeting minutes within a month of meetings.

**Reports & Updates 10:05 AM (30 min)**

- I. Management Reports (FIO/DISC)
  - A. Exec Facilitator
  - B. Facilities Director (Mark J)
  - C. Visitor Services (Rosie)
  - D. Ranch Manager (Mike O)
  - E. Office Manager (Cherrye)
  - F. IT (Doug Bates)

**Break - 10:35 AM - 10 min.** (Resume at 10:45 AM)

**Reports & Updates - continued (10:45 AM) (10 minutes)**

- II. Board Committee Reports (FIO/DISC)
  - A. Board Chair (John Standish)
  - B. Treasurer (Pat Comiskey)
  - C. Governance Committee
  - D. Internal Affairs
  - E. External Affairs
  - F. Conservation Committee
  - G. Site Planning

III. Task Force Reports (FIO/DISC)

**Updates** (11:55 AM) (5 minutes)

**Noon-1 PM: Lunch, Guests Welcome!**

**Old Business continued (if needed)** 1:00 PM (30 minutes)

**Policy Review** 1:30 PM (30 minutes)

**New Business** 2:00 PM (60 minutes)

- I. Proposal for purchase of commercial event tent for ranch and other OLT events (DISC/DEC)
- II. Scholarship Proposal (DISC/DEC)
- III. Upcoming Projects (FIO)

**Financial Reports** 3:00 PM (25 minutes)

- I. Income Statements, Balance Sheet, Cash Flow Statements (FIO/DISC)
  - A. Balance Sheet
  - B. Statement of Cash Flow
  - C. Profit & Loss (single page)
  - D. Income/Expense vs. Budget
  - E. Income/Expense vs. Previous year
  - F. Income/Expense – Visitor Services
  - G. Income/Expense – Land Conservation
  - H. Income/Expense – Everson Ranch
  - I. Income/Expense – Education/Unrestricted
  - J. Income/Expense – Education/Restricted
  - K. Income/Expense – Support Services
- II. Board Designated Income (FIO/DISC)
- III. Stats Charts (FIO/DISC) (Page 76)

**Guest Questions/Comments (General)** (10 minutes) – John

**Announcement** (5 minutes)

2017-18 Board Meeting Schedule (all at 9:00 am)

- A. Saturday, July 15, 2017
- B. Saturday, October 21, 2017
- C. Saturday, January 20, 2018
- D. Saturday, April 21, 2018

**How did we do today?** (5 minutes)

Distribute Surveys relating to our governance – John

**Adjourn Regular Meeting:** 3:45 PM

**Executive Session:** 3:50 PM (Spruce House across from Welcome Center)

No work session on Sunday