

Agenda
Orient Land Trust Board of Director's Meeting
Orient Land Trust Spruce House Across from the Welcome Center
October 21, 2017

Orient Land Trust is a nonprofit land trust dedicated to the preservation of Valley View Hot Springs (VVHS) and its viewshed—including natural and biologic resources, agricultural lands, wildlife habitat, open space, and historic and geologic features of the northern San Luis Valley— for the education and enjoyment of current and future generations.

Record Attendance (9 AM) – Scott M.

Meeting Call to Order (9:00 AM) – John

- I. General Guest Questions/Comments – John (15 minutes)

Reports & Updates (9:15 AM) (75 min)

- I. Management Reports (FIO/DISC)
 - A. Exec facilitator
 - B. Facilities Director (Mark Jacobi)
 - C. Visitor Services (Rosie)
 - D. Ranch Manager (Mike O'Donal)
 - E. Office Manager (Cherrye)
 - F. IT (Doug Bates)
- II. Board Committee Reports (FIO/DISC)
 - A. Board Chair (John Standish)
 - B. Treasurer (Pat Comiskey)
- III. Task Force Reports (FIO/DISC)

Break - 10:30 AM (10 min.) (Resume at 10:40 AM)

Updates (10:40 AM) (20 minutes)

- I. Ranch Celebration Harvest Dinner and Dance (FIO)
- II. Astronomy Program: New Telescope and Accessories Project (FIO/DISC)

Old Business (11:00 PM) (20 minutes)

- I. New Parking area south of Welcome Center (FIO/DISC)
- II. Open discussion of leftover business and/or policy review items (DISC)

New Business (11:20 AM) (40 minutes)

- I. Early Payment toward loan for new database (DEC) (10 min.)
- II. Presentation by Colorado Parks and Wildlife about the Land Conservation Meanders Project - Paul Jones (FIO/DISC) (30 min.)

Noon-1 PM: Lunch, Guests Welcome!

New Business cont. (1:00 PM)

- III. Creation of new Board Designated Education Fund (pending) (10 min.)
- IV. New Windows for Oak House Project (DISC/DEC) (10 min)

V. Year round Massage Space Yurt in the space currently occupied by the Tipi (10 min)

Policy Review (1:30 PM)

- I. New Strategic Plan Update (DISC)
- II. Ranch Plan Update (DISC)

Financial Reports 1:45 PM (45 minutes)

- I. Income Statements, Balance Sheet, Cash Flow Statements (FIO/DISC)
 - A. Balance Sheet
 - B. Profit & Loss (single page)
 - C. Income/Expense vs. Budget
 - D. Income/Expense vs. Previous year
 - E. Income/Expense – Visitor Services
 - F. Income/Expense – Land Conservation
 - G. Income/Expense – Everson Ranch
 - H. Income/Expense – Support Systems
 - I. Income/Expense – Education/Unrestricted
 - J. Income/Expense – Education/Restricted
- II. Restricted Income (FIO/DISC)
 - A. Winter Savings
 - B. Land Conservation Fund – formula
 - C. Fund balances, transfers and project encumbrances
- III. Stats Charts (FIO/DISC)

Break - (2:15 PM) (10 min.)

Budget Review 2:25 PM (50 min)

Draft 2018 Budget Review and Discussion (DISC)

Guest Questions/Comments (General) (3:15 PM) (10 minutes)– John

Announcements (3:25 PM) (5 minutes)

- 2018 Board Meeting Schedule (all at 9:00 am)
- A. Saturday, January 20, 2018
 - B. Saturday, April 21, 2018
 - C. Saturday, July 21, 2018
 - D. Saturday, October 20, 2018

How did we do today? (3:30 PM) (5 minutes)

Distribute Surveys relating to our governance - John

Adjourn Regular Meeting: 3:35 PM

Break for board members / Executives (15 minutes)

Executive Session: (3:50 PM) (Spruce House across from Welcome Center)

Board of Directors and OLT Staff
Work Session (if needed)
Sunday, October 22, 2017 9:00 AM -12:00 pm
SPRUCE HOUSE ACROSS FROM THE OLT WELCOME CENTER

Work session agenda and/or necessity TBD depending on fulfillment of primary agenda on Saturday