

**AGENDA - Draft - 20180716**  
**ORIENT LAND TRUST (OLT) BOARD OF DIRECTORS MEETING**  
**OLT VALLEY VIEW HOT SPRINGS PAVILION**  
**SATURDAY, JULY 21, 2018, 9:00 AM**

ORIENT LAND TRUST IS A NONPROFIT LAND TRUST DEDICATED TO THE PRESERVATION OF VALLEY VIEW HOT SPRINGS (VVHS) AND ITS VIEWSHED—INCLUDING NATURAL AND BIOLOGIC RESOURCES, AGRICULTURAL LANDS, WILDLIFE HABITAT, OPEN SPACE, AND HISTORIC AND GEOLOGIC FEATURES OF THE NORTHERN SAN LUIS VALLEY— FOR THE EDUCATION AND ENJOYMENT OF CURRENT AND FUTURE GENERATIONS.

**Record Attendance** – Scott M.

**Meeting Call to Order 9 AM** – John S.

**General Guest Questions/Comments** – John S. (15 minutes)

**Directors and Officers Appointments 9:15 AM**

- I. Governance
  - A. Governance Committee - recommendation for new Directors
    1. Summary of report - Jim Manley (FIO) (5 min.)
    2. Next steps before confirming new Director (DISC) (15 min.)
  - B. Election of Renewing Directors (5 min.) (DEC)
    1. Sarah Halliday
    2. Scott Hamilton
  - C. Election of Officers (5 min.) (DEC)
    1. Board Chairperson - John Standish
    2. Vice chair - TBD
    3. Treasurer - Patrick Comiskey
    4. Secretary - Martin Jolley
- II. Affirmation of OLT Values by Directors (5 min.)
- III. Affirmation of Naturist Requirement from the Naturist Deed by Directors (5 min.) (DEC)

**Reports & Updates 9:45 AM (40 min)**

- I. Management Reports (FIO/DISC)
  - A. Exec Facilitator (Doug Bishop)
  - B. Facilities Director (Mark J)
  - C. Visitor Services (Rosie)
  - D. Ranch Manager (Mike O)
  - E. Office Manager (Cherrye)
  - F. IT (Doug Bates)

**Break - 10:25 AM - 10 min.** (Resume at 10:45 AM)

**Reports & Updates - continued (10:35 AM) (20 minutes)**

- II. Board Committee Reports (FIO/DISC)
  - A. Board Chair (John S.)

- B. Treasurer (Pat C.)
- C. Governance Committee (Martin J. / Jim M.)
- D. Internal Affairs (Martin J.)
- E. External Affairs (Aleia S.)
- F. Conservation Committee (Geneva M.)
- G. Site Planning (Sarah H.)

**Old Business 10:55 AM (60 minutes)**

- I. New Bike trail construction, design and volunteer work possibility (UPDATE)
- II. Board Designated Fund proposals
  - A. Creation of new funds (UPDATE)
  - B. Allocations for Board Designated Funds (UPDATE)
- III. Consulting Engagement for Accounting Changes (UPDATE)
- IV. Process for reviewing/evaluating Board Assistant role (UPDATE)
- V. Continued discussion of Ranch Produce Shed-Plans have changed (UPDATE)
- VI. Board fundraising recommendations from External Committee (UPDATE)
- VII. Meanders maintenance (UPDATE)
- VIII. Database updates
  - A. Report from John and Scott H's meeting with Nathan (FIO/DISC)
  - B. Technology Consulting Request (DISC/DEC)
  - C. Allocation of database development/maintenance costs (DISC/DEC)

**Updates (11:55 AM) (5 minutes)**

**Noon-1 PM: Free Picnic Lunch at the Pavilion, Everyone Welcome!**

**1 PM-2 PM: Q&A – Board Members & Guests**

**New Business 2:00 PM (30 minutes)**

- I. Business Class (T1) Internet Installation (DISC/DEC)
- II. Possible exception for Conservation Committee chair not being current board member (DISC/DEC)
- III. New electric carts - purchase possibility (DISC)
- IV. New leach field for Welcome Center wastewater (DISC)

**Financial Reports 2:30 PM (30 minutes)**

- I. Income Statements, Balance Sheet, Cash Flow Statements (FIO/DISC)
  - A. Statement of Financial Position
  - B. Statement of Activities Compared to Budget-Summary
  - C. Statement of Activities Compared to Budget-Detail
  - D. Statement of Activities Compared to Previous Year-Summary
  - E. Statement of Activities Compared to Previous Year-Detail
  - F. Statement of Activities - Program - Visitor Services
  - G. Statement of Activities - Program - Land Conservation
  - H. Statement of Activities - Program - Land Conservation - Everson Ranch

- I. Statement of Activities - Program - Education - Unrestricted Funds
  - J. Statement of Activities - Program - Education - Restricted Funds
  - K. Statement of Activities - Administration - Support Services
  - L. Statement of Cash Flow
- II. Winter Savings Report
  - III. Board Designated Funds (FIO/DISC)
  - IV. Stats Charts (FIO/DISC)
  - V. Resolutions of Consent to Sign-Changing account signatories if officers change (DISC/DEC)

**Policy Review (3 PM) (30 minutes)**

- I. Ranch Plan Update (UPDATE)
- II. Strategic Plan Revision (UPDATE)
- III. Committee housekeeping (DISC)
  - A. Update committee charters (long/short mission statements)
  - B. Update committee membership guidelines
  - C. Proposed "guidelines" for committee charters with respect to the selection/election of chairs and co-chair

**Announcements (5 minutes)**

2018-19 Board Meeting Schedule (all at 9:00 am)

- A. Saturday, October 20, 2018
- B. Saturday, January 26, 2019 (Board Approved Different date than normal 3rd Saturday)
- C. Saturday, April 20, 2019
- D. Saturday, July 20, 2019
- E. Saturday, October 19, 2019

**How did we do today? (5 minutes)**

Distribute Surveys relating to our governance – John

**Adjourn Regular Meeting: 3:40 PM**

**Break (10 min.)**

**Executive Session: 3:50 PM (Spruce House across from Welcome Center)**

**Work Session Sunday  
ORIENT LAND TRUST (OLT) BOARD OF DIRECTORS MEETING  
OLT VALLEY VIEW HOT SPRINGS SPRUCE HOUSE  
SUNDAY, JULY 22, 2018, 10:00 AM**

**New Database continuing discussion and decisions if necessary 10AM**

- Where we are with Wanna Pixel and the new database project (UPDATE)
- How much more work still needs to be done? (DISC)
- Scott Hamilton's and my meeting with Wanna Pixel last week and what we got out of that (UPDATE)
- OLT's proposed 2-pronged re-engagement with Spire (and possibly other vendors) (DISC/DEC)
- Chris Miller's assessment of the StopGap with its continued support and sustainability (UPDATE)
- Best-guess assessment about end-of-year viability for switching over to the new system (DISC)