

Orient Land Trust
Board of Directors Regular Meeting
May 5, 2002

MINUTES

- I. Quorum present: Neil Seitz, Teresa Seitz, Douglas Bishop, Chris Miller, Harold Pratt, Barbara Pardo and Robin Byers. Linda Joseph (chair) and Jim McCalpin (vice-chair) absent. Since both the chair and vice-chair were absent, Harold moves that Neil assume temporary title of chair. Seconded by Terry. All in favor.
- II. Meeting called to order at 10:15 AM by Neil.
- III. Deleted the agenda item referring to wetlands information, due to Jim's absence.
- IV. The minutes from March 17, 2002 meeting are moved by Doug, seconded by Robin and unanimously approved.
- V. Treasurer's report by Terry
 - A. From 1/1/02 through 5/5/02, \$1303 has been received in donations.
 - B. Outstanding pledges are \$4208.
 - C. Expenses from 1/1/02 through 5/5/02 are \$1146.36.
 - D. Moved by Doug, seconded by Barb, unanimous approval of treasurer's report.
 - E. Chris outlined a salary range of \$35,000-\$50,000 for the prospective Executive Director using local sources. Board is to develop a specific job description for this position. Harold moves that the board accept all three tentative budget amounts of \$52,500 for Executive Director, \$54,900 for Facilities Manager and \$16,250 for half-time office worker in the 2004 proposed budget for the purpose of moving 1023 application along, but with the potential of changing them at a later date. Seconded by Doug. All in favor.
 - F. Robin moves that the board accept the proposed 2004 budget scenario subject to exclusion of \$40,000 land payments for purposes of 1023 application. Seconded by Terry and all in favor.
- VI. Unfinished Business

Donald Hopkins rewrote the bylaws and articles to better fit with 1023 application standards.

 - A. He suggested that the board assign the title of President to follow the bylaws - this title is mostly used for signatory purposes, with the President being the same as the Executive Director.
 - B. Short discussion of semantics of select words of articles.
 - C. Draft version of amendments modified as follows:
 1. Robin moves that in Section 4.6 (a) to delete "ii" and remainder of 4.6 (a) and (b) be moved to become part of Section 3.1. Seconded by Terry. All in favor.
 2. Terry moves that in Section 4.6 (c) (which will become Section 4.6 (a)) the title of Executive Director change to President/Executive Director. Seconded by Robin. All in favor.
 - D. Neil says he will notify Donald Hopkins of the proposed changes.
 - E. Robin moves that Neil accept the interim title of President/Executive Director and have the capability of signing as President/Executive Director effective May 5, 2002. Seconded by Barb and all in favor.
 - F. Neil and Terry recuse themselves from discussing needed changes to lease (OLT leasing Valley View from the Seitz'.) Board is to define details/requirements that they want from the lease and Seitz' will do the same separately.
 - G. Robin moves that Neil notify Donald Hopkins that he's not to do the lease and that we may go past 15 month deadline for 1023 application. Mr. Hopkins is also to file a 990 along with the 1023 applications. Seconded by Chris and all in favor.
 1. Corporation needs to find outside counsel to work on lease details. Robin and Chris volunteer to research local attorneys and the date of May 20th, 2002 is set for them to supply a list of names to the board for vote. Looking for someone willing to work within a \$100 - \$200/hr range (or pro bono.)
 - H. Terry mentions that she's applied for trademarks in Colorado for the OLT initials and logo.

Went into executive session to discuss purchase of the ranch at 1:00 PM. Out of session 1:55 PM.

Harold left the meeting at 1:55 PM. Quorum still present

 - I. Discussion of whether Tom Hall should be retained to help with land acquisitions or lease details. Chris suggests that he be invited to June 9th meeting.
 - J. Discussion of Kirk Navo's report from John Nelson (of CDOM&G) and changes to be made to bat-

viewing area of the Orient Mine.

K. Fundraising

1. Barb suggests that after each meeting a short newsletter be emailed/mailed to existing OLT members and Valley View members who have yet to donate.
2. Letter asking pledges to donate to be mailed.
3. Board selects two shirt forms for production:
 - a. natural (color) T-shirt with OLT logo on front, Valley View soaker on sleeve and definition of OLT on the back: 170 in assorted sizes and sell at \$18.00.
 - b. natural (color) tank with OLT logo on front and Valley View soaker on back: 42 in assorted sizes and sell at \$15.00.
 - c. Terry will talk with Don Geddes (who came up with original idea) and ask if he'd be comfortable letting Betsy Miller to follow up on their production.
 - d. Robin moves that the board approve expenditure of \$1700.00 for T-shirts and tanks. Seconded by Doug. All in favor.

L. Chris briefly outlines future computer and software needs for both the trust and board members.

VII. New Business

- A. Secretary to put together an email/letter for Valley View members asking them for input/suggestions on changeover of Valley View from profit to non-profit. Suggestions must be made either in writing or via email.

VIII. Next meeting scheduled for June 9, 2002 at 10:00 AM. Meeting adjourns at 3:30 PM.

Submitted by:

Approved by:

_____ / _____

_____ / _____

Sonia Walter, Secretary Date

Neil Seitz, elected Chair Date