

Orient Land Trust

Board of Directors Regular Meeting
Sunday, December 15, 2002 - 9:00 AM
Seitz Residence - Valley View Hot Springs

MINUTES

- I. Present are Neil Seitz, Terry Seitz, Doug Bishop, Jim McCalpin, Linda Joseph, Robin Byers and Chris Miller. Harold Pratt excused.
- II. Meeting called to order by Linda Joseph at 9:30 AM.
- III. Changes to the Agenda: item F (survey results) under Unfinished Business and items C (January letter to OLT donators) and D (subcommittee to formulate OLT membership) under New Business. Motion to approve agenda changes moved by Robin and seconded by Chris. Neil, Terry, Doug, Jim, Linda, Robin and Chris in favor. None opposed and no abstentions. Motion approved.
- IV. Chris moves to approve the minutes from October 13, 2002 meeting, seconded by Terry. Neil, Terry, Doug, Jim, Linda, Robin and Chris in favor. None opposed and no abstentions. Motion approved.
- V. No questions from guests.
- VI. Treasurer's report
 - A. Income and Expenses - \$11,785.00 for general donations, \$9620.00 for restricted donations. No outstanding expenses.
 - B. Balance to date - \$36,979.95 (this includes all donations, etc.)
 - C. No outstanding bills. Doug moves that the report be approved and is seconded by Jim. Neil, Terry, Doug, Jim, Linda, Robin and Chris in favor. None opposed and no abstentions. Motion approved.
 - D. Neil will send out draft version of the 2003 budget and incorporate comments and questions from board.
- VII. Unfinished Business
 - A. The text of 1023 application has been updated to reflect current changes and 2003 budget needs a few changes. Will get final approval from Donald Hopkins.
 - B. Job descriptions and contracts are fine for inclusion with 1023 application.
 - C. Chris Miller will post Valley View reservation calendar live to website and there is a test website (olt.net) with windial.net. Neil wants to budget (2003) for Chris to link QuickBooks and Valley View database. Discuss whether board likes new website at next meeting (board to look at site.) There are concerns as to maintenance of the site.
 - D. Chris will get reliability information from windial.net in reference to dial-up service. Neil looking into domain name OLT.org for which they want \$500 - Neil offered them \$250 on 12/13/02. Chris

moves that Neil be authorized to bargain with the domain owners up to \$500. Seconded by Doug. Neil, Terry, Doug, Linda, Robin and Chris in favor. Jim opposed and no abstentions. All others in favor.

E. Board feels that Neil and Terry should keep handling Colorado Natural Areas Program (CNAP) Articles of Designation. Robin wants clarification from State (in reference to letter 4F) on which documents they want. Terry will contact Ron West and ask.

F. Survey Results

Break from 10:55 AM to 11:05 AM.

VIII. New Business

A. Terry moves that the board adopt a resolution in an attempt to bring OLT into compliance with Land Trust Alliance's (LTA) Standards and Practices by 12/31/03, especially in relation to Standard 6, items H and K and Standard 11 H; seconded by Doug. Neil, Terry, Doug, Jim, Linda, Robin and Chris in favor. None opposed and no abstentions. Motion approved. [See Resolution for the Land Trust Alliance.](#)

B. Robin moves that with regard to OLT donators-to-date an acknowledgement thank-you letter should be sent from the board, with amount donated, date of donation and to advise that we are working on a schedule of premiums with regards to IRS tax-exempt status. After discussion, Robin withdraws her motion. Terry moves that formal thank-you letter be sent to all who have contributed since last drive but no mention of premiums. Seconded by Jim. Neil, Terry, Doug, Jim, Linda, Robin and Chris in favor. None opposed and no abstentions. Motion approved.

C. Linda, Chris, Don Geddes, Ann Pace and Steve Gearhart form a subcommittee to formulate OLT draft for membership and benefits (with Rob Zabrecky and Scott Hamilton being mentioned as potential committee members.) Neil moves that we start an ad hoc committee with the above to formulate OLT draft membership and benefits structure with reports at each meeting. Seconded by Terry. Neil, Terry, Doug, Jim, Linda, Robin and Chris in favor. None opposed and no abstentions. Motion approved.

D. Don and Kathy Geddes want to be Town of Saguache liaisons. Robin moves that the OLT invite Saguache Town Board to appoint a governmental liaison for advising the OLT and that Don and Kathy Geddes have expressed interest. Seconded by Chris. Neil, Terry, Doug, Jim, Linda, Robin and Chris in favor. None opposed and no abstentions. Motion approved.

E. Date for next meeting is March 2, 2003 at 9:30AM (annual meeting.)

Adjourned at 12:00 PM and into Executive Session at 12:17 PM.

Guests present were: Steve Gearhart, Betsy Miller, Miller Hudson, Bob Fiehweg, Ann Pace and Don Geddes.

Submitted by:

Approved by:

_____/_____

_____/_____

Sonia Walter, Secretary Date

Linda Joseph, Chairperson Date

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Resolution for the Land Trust Alliance

WHEREAS, the Orient Land Trust has reviewed the Statement of Land Trust Standards and Practices developed by the Land Trust Alliance; and

WHEREAS, the Orient Land Trust agrees that the Standards and Practices described in said Statement are essential for the operation of a sound, effective and sustainable land conservation program; and

WHEREAS, the Orient Land Trust wishes to bring its practices into compliance with these Standards and Practices;

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Directors of the Orient Land Trust, intends to review its operating practices and to bring them into compliance with the Statement of Land Trust Standards and Practices issued by the Land Trust Alliance no later than December 31, 2003.