

Board of Directors Regular Meeting
Seitz Residence - Valley View Hot Springs
Saturday, July 12, 2003

MINUTES

I. Record Attendance: Jim, Michelle, Carolyn, Chris, Doug, Linda, Fred, Rob, Harold.

II. Meeting called to order at 9:35 AM.

III. Changes to the Agenda: add a discussion about T-shirts under "fundraising" VII A. Michelle moves to approve the changes and is seconded by Rob. Jim, Michelle, Carolyn, Chris, Doug, Linda, Fred, Rob and Harold in favor, none opposed, no abstentions.

IV. Approve minutes from May 11, 2003 meeting. Chris moves to approve minutes and is seconded by Harold. Jim, Michelle, Carolyn, Chris, Doug, Linda, Fred, Rob and Harold in favor, none opposed, no abstentions. Neil notes that notifying contributors about ranch purchase has not yet been done as was noted in minutes. Also, PFD not to supervise any staff unless the job description changes.

V. Questions from guests: Kiffani: offers to board that staff, in particular, cleaning and maintenance, can make themselves available to board to provide communication between board and guests. Linda notes that staff should take advantage of meeting times to present directly to board. Kiffani also notes that some complaints are: why change membership; and some visitors think that after OLT takes over they won't be able to afford to come; also, afraid they will have to donate time (i.e. forced volunteerism.) Annie - is there an educational program for all visitors?

VI. Treasurer's report

A. Income and Expenses: \$12116.65 and \$7229.36 respectively.

B. Balance: \$4887.29.

C. Bills: none outstanding.

D. Fred would like a budget column added to report.

VII. Unfinished Business

A. Fundraising

1. On-Line Fundraising – i.e. BuyForCharity.com. Jim contacted two non-profits in Colorado and they said that it's a good idea, but it doesn't really pay. Neil adds that too many things would be hidden such as goods/services given for a donation and other tax tracking items.

2. Philanthropy Days report: Terry - educational and valuable in a networking way. GOCO was interested but want to see some type of recreational use of property, such as trails, etc.

3. T-shirts: Betsy Miller says that she can get more tanks made. Chris would like the board to approve spending \$900 on tank tops printed as before and is seconded by Harold. Jim, Michelle, Carolyn, Chris, Doug, Linda, Fred, Rob and Harold in favor, none opposed, no abstentions.

B. Membership (2004 Donation and Admission Policies) – Chris moves that the board vote to allow pets and is seconded by Doug. Discussion follows: is the fine/deposit enough, can the board revisit the rules again in a year, etc. Jim, Michelle, Carolyn, Chris, Doug, Linda, Fred, Rob and Harold in favor,

none opposed, no abstentions. Deferred back to committee for presentation at next meeting with comments on new dog rules for 2004.

- C. Program and Fundraising Director (PFD) progress report: Fred and Michelle will start to put together a list of general questions and Chris will send the information he researched with respect to salaries, job descriptions, etc. Hiring committee will consist of Neil Seitz, Terry Seitz, Sonia Walter, Michelle Kirsch, Fred Mais and Don Geddes.
- D. Neil comments about land acquisition of 160 acres along GG and that he will be meeting with the owner later this summer

VIII. New Business

- A. Planning for VVHS transition to OLT - Doug suggests approaching Robin Byers as legal counsel on lease. Chris volunteers asking Robin - if she agrees then send her a formal letter from board.
- B. New Committee activation - Use schedule of requirements for which committee does what. Also some discussion about Vision Statement - welcoming comments, emendations from board, etc.
- C. OLT Policy & Procedure Development - It was suggested to have a two week limit before each meeting to add things to agenda; ten days before each meeting, all handouts have to be done. Updates to things sent out must be in a different color or something eye-catching to notify everyone of changes. Board admissions/reservations: cost, how far in advance the Board can make reservations, etc.
- D. Possibility of adding credit card capability to website but should register as a charitable organization in all states to avoid litigation.
- E. Meeting of San Luis Valley Land Trusts - OLT could meet with Crestone/Baca Grande Land Trust, RiGHT for a learning process for OLT of the other trust's tribulations, etc. Representatives from each board could meet. Tabled until January but OLT could send board members to their meetings and vice versa, doing presentations.
- F. Land Trust Alliance (LTA) Southwest Conference - good conference, suggest sending someone again next year.
- G. Crestone Music Festival, OLT booth: assistance needed.

IX. Confirm next meeting date of September 13, 2003 at 1:00 PM.

X. Adjourned at 12:38 PM.

Submitted by:

Approved by:

_____ / _____

_____ / _____

Sonia Walter, Secretary Date

Linda Joseph, Chairperson Date

Guests: Annie Pace, Donald Sands, Steve Gearhart, Barbara Tidd, Josh Galvin, John Yelenick, Kiffani Lee, Sandy Marriott, Don Geddes, Fran Sevin, Norm Thompson, Don Gettemy, Gracia Coffin

